

## Office Closure Due To Work-From-Home Order

Kuala Lumpur, 21st October 2020 – As per the Work-From-Home Order issued by the Malaysian government, our Kuala Lumpur office based in Bangsar South City will be closed from 22 October 2020 (Thursday) until the end of the CMCO period.

As our employees will be working from home, we endeavour to operate our business as usual. However, unforeseen delays may occur in the delivery of our services for which we seek your kind understanding.

During this period, you are advised to:

## 1. Contact our manager-in-charge directly via mobile phone during this period.

As calls into the office may not be answered, please speak to our manager-in-charge of your project to secure a contact point during this period to ensure smooth communication and timely updates for your project.

## 2. Explore alternative communication channels instead of face-to-face communication.

As the Work-From-Home Order would limit our travel, it would be physically impossible to hold a face-to-face discussion or meeting. Please discuss with the manager in charge of your project on your preferred communication channel, i.e. Email, Whatsapp, Skype Meetings, Google Hangouts, or any other channels you are comfortable with.

We will continue to monitor the status of the COVID-19 outbreak while abiding by the guidelines and advice provided by the health authorities. Should you have any further enquiries, please do not hesitate to contact our Corporate Communications Department at corp.comm@bakertilly.my.

We continue to look to a day when we can be rid of this virus. Until then, let's all continue to play our part in helping to curb the spread of this virus together.

- End-